

# Privacy Notice (Apps)

Version 30.05.2022

This privacy notice is directed to all users of a LOGSTOR software application program (hereinafter referred to as “App”). Please read this privacy notice carefully as it sets out how we use your personal information.

It is one of the fundamental principles of LOGSTOR International Sp. Z o.o. and its subsidiaries (together “LOGSTOR”) to strictly observe all national and international laws and regulations under which LOGSTOR is operating and to maintain high ethical standards in conducting its business.

LOGSTOR is responsible for ensuring that personal data is processed in accordance with the applicable laws and regulations. Any questions in relation to the processing of personal data within LOGSTOR, can be directed at the Data Protection Officer who is also at your disposal in case you would like to exercise any of your rights as a data subject (as detailed below in this privacy notice). Contact information of the Data Protection Officer is available on [www.logstor.com](http://www.logstor.com).

It is important that you provide us with only your own personal information and ensure that the personal information you provide is accurate and up to date. Please note that you will be responsible for any inaccurate, third party or false personal information that you provide to us.

## What information do we collect?

When you set up a user account we may ask for some or all of the following information, in addition to such additional information as you may volunteer as appropriate:

- your name
- account password
- role
- company name
- email address
- postal address
- telephone number
- project name

Once you create and log-in to your user account, or submit information through a LOGSTOR App we will know who you are and you acknowledge that your activities in this App and information about you and/or your company may be recorded.

Some mandatory information is required and you will see that indicated by a star (\*). If you do not provide mandatory information, you will not be able to set up a user account.

### **What do we do with the information we collect?**

LOGSTOR will collect, store, process and delete personal data for legitimate business purposes or in case it is necessary for the performance of a contract with you or in order to take steps at your request prior to entering into a contract with you. Examples of legitimate business purposes include:

- investigating breaches of the law or App policy
- providing you with, and develop the App
- providing you with a user account if requested
- providing you with relevant content and updates
- updating your contact details on our systems

### **Who do we share your information with?**

As part of LOGSTOR's business, we may disclose your personal information to third parties located in your country and in countries other than your own, in due compliance with applicable laws.

The disclosure of personal data must be substantively justified and, moreover, necessary for the provision of a legitimate interest of the employee, business partner, customer, supplier or LOGSTOR. Processing of personal data incompatible with the purposes which is the basis of LOGSTOR's processing must not occur.

Regardless of whether LOGSTOR transfer personal data to partners' resident in countries inside or outside the EU or EEA, we must always ensure that our level of privacy protection will comply with the requirements we have set in this policy and under applicable laws and regulations. Amongst other we ask for data processing agreements, information security and documentation of fulfillment of rights.

LOGSTOR is aware of the requirements for the content of data processing agreements and we always ensure that the necessary agreements are in place to secure personal data rights.

### **Retention of your information**

We only retain your personal information for as long as is necessary for us to use your personal information for the purposes described above or to comply with our legal obligations.

### **Rights of the user**

Anyone whose personal data LOGSTOR process have a right of access to the personal data. You may request details of the personal information that we hold about you under data protection laws.

You may oppose the processing of your personal data when there are legitimate grounds to do so, if there is no legal obligation for us to carry out this processing and provided that this right of opposition has not been excluded by an express clause in the document authorizing this processing.

If you think any information held by LOGSTOR about you is incorrect, incomplete or is being processed improperly, please contact the Data Protection Officer directly whom will make sure that any incorrect or incomplete personal data is deleted, blocked, corrected or updated subject to the terms provided for by the law.

Where our processing of your personal data is necessary for the performance of a contract with you, you may request us to provide you, or a third party, with a copy of your personal data in a structured, commonly used machine readable format.

If you wish to exercise any of the rights outlined above, or make a complaint about an alleged breach of the law, we ask that you send us your complaint in writing to the Data Protection Officer. LOGSTOR will respond to complaints and implement any remedies subject to the terms provided for by the law.

### **Security**

LOGSTOR is committed to ensuring that your information is secure. In order to prevent unauthorized access or disclosure we have put in place suitable physical,

electronic and managerial procedures where relevant to safeguard and secure the information we collect.

If at any point you suspect or become aware of a security incident (e.g. your password for accessing your registered account on the App is stolen or you receive suspicious communication from someone holding themselves out to be a LOGSTOR employee or from a dupe App claiming to be affiliated with LOGSTOR), please report the incident by email to the Data Protection Officer.

## **Cookies**

When you use a LOGSTOR App we record information about you and use our own or third-party cookies for functional, statistical or marketing purposes.

Information regarding the particular cookies can be found in the terms of use relevant to each LOGSTOR App.

## **Amendments**

We reserve the right to amend this privacy policy based on substantial changes in the legislation, new technical solutions, new or improved functions and to improve the App.